

DOCUMENT 00100 - INVITATION TO BID

INVITATION

Two building construction projects in Hopkinsville, KY with two separate Owners, the **Hopkinsville Christian County Conference Center Corporation (HCCCC)** and the **City of Hopkinsville Kentucky**. These projects are located on adjacent lots at the James E. Bruce Convention Center (JEBCC), **303 Conference Center Drive, Hopkinsville, Kentucky 42240**. Projects will bid at the same time and run parallel through bidding and construction. **The Form of Proposal for each separate contract document set allows General Contractor (Bidders) to bid Project A (James E. Bruce Convention Center Addition) only, Project B (Hopkinsville Sports Complex) only, or a combined Projects A and B.**

Sealed proposals for either project or combined projects work will be received by the HCCCC and the City of Hopkinsville, KY at the JEBCC 303 Conference Center Drive, Hopkinsville, Kentucky 42240 in the manner and on the date herein specified for the furnishing of all labor, materials, supplies, tools, services, etc., necessary for: **James E. Bruce Convention Center Addition**, and the **Hopkinsville Sports Complex** as set forth in the specifications and drawings prepared by Sherman Carter Barnhart Architects PLLC, 2405 Harrodsburg Road, Lexington, Kentucky 40504, (859) 224-1351 and CMTA Inc., 2429 Members Way, Lexington, Kentucky 40504, Fax (859) 259-0892.

BID SUBMITTAL

Contractors must submit their bids prior to: **November 15, 2017 at 2:00 p.m. local time**. Proposals shall be enclosed in a sealed envelope with the following information on the outside, viz: **"BID DOCUMENTS" Project A only – James E. Bruce Convention Center Addition, Project B only – Hopkinsville Sports Complex, or Combined Projects A and B – James E. Bruce Convention Center Addition – and – Hopkinsville Sports Complex**. One (1) copy of the completed Form of Proposal for either project only or one copy of both for combined projects will be required from each bidder. Forms of Proposal shall be completely filled out and submitted prior to the time of bids. Corrections to information on the Bid Form must be initialed to be valid. Forms of Proposal not completely or correctly filled out will not be considered. **Bid security** in the amount of five (5) percent of each Proposal submitted (Project A only, Project B only, or combined Project A and B, must accompany each Proposal in accord with the Form of Proposals. **Obtaining plans and specifications**, for bona fide bidders, at Lynn Imaging Company, 328 Old Vine Street, Lexington, KY 40507, (859) 255-1021, <https://www.lynnimaging.com/contact/> for \$160.00 each project or CD/download for \$80.00 each project. Contract Documents will be available for viewing at multiple Plan Rooms (i.e. AGC, Dodge/McGraw Hill, Builders Exchange of Louisville, etc.)

GENERAL INFORMATION

Prospective contractor to provide a 100% Performance and Payment Bond for either project or combined projects.

For additional information contact Eric Loy, Project Manager at Sherman Carter Barnhart PLLC at 859-224-1351 phone or email: eloy@scbarchitects.com

**FORM OF PROPOSAL
FOR
HOPKINSVILLE SPORTS COMPLEX**

This Form of Proposal, consisting of pages one through eight shall be used in submitting a proposal for the work. Additional copies of this Form of Proposal will be furnished upon request by the Architect. In the alternative, the bound form may be photocopied for submittal purposes.

This Proposal submitted by: _____

(Name and address of Bidder)

Date: _____ Telephone: _____

To: Mayor Carter Hendricks
The City of Hopkinsville Kentucky
C/O James E. Bruce Convention Center
303 Conference Center Drive
Hopkinsville, Kentucky 42240

Gentlemen:

The Bidder, in compliance with the Invitation to Bid, and having carefully examined the contents and requirements of the Contract Documents as prepared by Sherman-Carter-Barnhart, P.S.C., hereby proposes to furnish all labor, materials, supplies and services to fulfill the requirements and intent of the Contract Documents within the time period set forth therein and for the stated Lump Sum Bid Amounts.

The Bidder hereby acknowledges receipt of the following Addenda:

Addendum No. _____ Dated _____ Addenda No. _____ Dated _____

Addendum No. _____ Dated _____ Addenda No. _____ Dated _____

Addendum No. _____ Dated _____ Addenda No. _____ Dated _____

Addendum No. _____ Dated _____ Addenda No. _____ Dated _____

(If none have been issued and received, insert the word "none").

FOR COMBINED BID OF BOTH PROJECT A – JAMES E. BRUCE CONVENTION CENTER ADDITION AND PROJECT B – HOPKINSVILLE SPORTS COMPLEX, COMPLETE FORM OF PROPOSAL (FOP) FOR EACH PROJECT AND INCLUDE EACH FOP TOGETHER IN ONE ENVELOPE. PROVIDE 5% BID BOND FOR EACH SEPARATE PROJECT. THE BID TAB WILL IDENTIFY LUMP SUM FOR EITHER PROJECT AND PROVIDE COMBINED TOTAL.

LUMP SUM BASE BID:

The Bidder agrees to furnish all labor, materials, supplies, equipment and services required to complete the construction of the **Hopkinsville Sports Complex** in accordance with the issued Contract Documents along with any duly issued Addenda for the lump sum bid amount and to achieve Final Completion of the Work commencing from the date of Owner's Notice to Proceed and will be Substantially Complete by _____.

Set forth as follows:

_____ Dollars
(use words)
and _____ Cents(\$ _____)
(use words) (use numbers)

ALTERNATE BIDS: (If applicable and denoted in the Bidding Documents)

For omission from or addition to those items, services, or construction specified in Bidding Documents by alternate number, the following lump sum price will be added or deducted from the base bid.

Alternate Bid No.	Alternate Description	+(Add to Base Bid)	-(Deduct from base bid)	No Cost Change
Alt. No. 1	Fire Lane Connector	_____	_____	_____
Alt. No. 2	Shot-Rock at Airport	_____	_____	_____
Alt. No. 3	Grouting at H-3 Boring	_____	_____	_____
Alt. No. 4	Grouting under building	_____	_____	_____

BIDDERS ARE CAUTIONED TO SIGN THE FORM OF PROPOSAL: FAILURE TO SIGN THE FORM OF PROPOSAL INVALIDATES THE BID.

SIGNED BY: _____

TITLE: _____

FIRM: _____

ADDRESS: _____

TELEPHONE: _____

DATE: _____

PROPOSAL SUBMITTAL:

The following items are herewith enclosed as required:

FORM OF PROPOSAL
HOPKINSVILLE SPORTS COMPLEX
SCB 1746

1. On-Site Superintendent Prerequisites
2. List of Proposed Subcontractors
3. List of Materials and Equipment
4. Bid bond guaranty in the amount of not less than five percent (5%) of the Lump Sum Base Bid.

Failure to include any of the above required submittals will be deemed a non-responsive bid.

The Bidder, by submission of this bid represents that he has attended the compulsory Pre-Bid Conference, and will be bound by the results thereof.

ON-SITE SUPERINTENDANT PREREQUISITES

Include resume of On-Site Superintendent with Proposal Submittal. On-Site Superintendent shall not engage in on-site construction work (i.e. non labor).

PRIMARY LIST OF PROPOSED SUBCONTRACTORS

List on the lines below each major branch of work and major material category for this project and the subcontractor or supplier involved with that portion of work. If the branch of work is to be done by the contractor, so indicate. The Owner or Architect will review subcontractors per provisions of the General Conditions. The Contractor has full responsibility for execution of the total work as specified. Any change of proposed subcontractors will be at no additional cost to the Owner, as the Contractor has full responsibility.

The list of proposed subcontractors is to be executed and submitted as a part of the Bidder's Proposal. Failure to comply may result in rejection of Bidder's Proposal.

BRANCH OF WORK/ MATERIAL CATEGORY	NAME AND ADDRESS OF SUBCONTRACTORS
A. SITE/CIVIL:	
1. Earthwork	_____
2. Site Concrete	_____
3. Parking / Asphalt	_____
4. Storm Piping	_____
B. ARCHITECTURAL:	
1. Concrete	_____
2. Hollow Metal Doors and Frames	_____
3. Storefront	_____

4. Gypsum Board Assemblies _____
5. Acoustical Tile Ceilings _____
6. Painting/Priming _____
7. Casework _____
8. Flooring _____
9. Door Hardware _____
10. Steel Fabrications _____
11. Fluid-Applied Athletic Flooring _____
12. Turf flooring _____
13. Aluminum Canopies _____
14. Food Equipment _____
15. Pre-Eng. Metal Building _____

B. MECHANICAL:

1. HVAC _____
2. Plumbing _____
3. Insulation _____
4. Sprinkler _____

C. ELECTRICAL:

1. Electrical _____
2. Low Voltage _____

LIST OF MATERIALS AND EQUIPMENT

Bidders are hereby advised that this list shall be required to be filled out completely by the apparent low bidder upon request provided within one day.

The above requirement does not preclude any bidder from submitting this list, fully executed, at the time the bids are submitted.

Each item listed must be clearly identified so that the Owner will definitely know what the Bidder proposes to furnish.

The use of a manufacturer's, dealer's name only, or stating, "as per Plans and Specifications," will not be considered as sufficient identification.

Where more than one "Make" or "Brand" is listed for any one item, the Owner has the right to select the one to be used.

Failure to submit a proper list may result in rejection of the Bidder's Proposal.

ITEM	BRAND OR MANUFACTURER
Storefront	_____
Glass	_____
Acoustic Tile Ceiling	_____
Door Hardware	_____
Paint	_____
Gypsum Board	_____
Wood Doors	_____
Fluid-Applied Athletic Flooring	_____
Turf flooring	_____
Resilient Tile	_____
Epoxy Resin Floor	_____
Aluminum Canopies	_____
Water Heaters	_____
Plumbing Fixtures	_____
HVAC Units	_____
Panelboards	_____
Data Cable	_____
Light Fixtures (List Individually)	_____

UNIT PRICES:

Indicate on the lines below those unit prices to determine any adjustment to the contract price due to changes in work or extra work performed under this contract. The unit prices shall include the furnishing of all labor and materials, cost of all items, and overhead and profit for the Contractor, as well as any subcontractor involved. These unit prices shall be listed in units of work.

The bidder shall submit the list of unit prices within one (1) hour of the bid.

Unit Prices

<u>Work Description</u>	<u>Price/Unit</u>
Excavation	
Mass earth	\$_____ /c.y.
Shot rock fill import & placement	\$_____ /c.y.
Trench earth	\$_____ /c.y.
Borrow fill (import and compacted)	\$_____ /c.y.
Remove unsuitable soils dispose off-site & replace with import fill soil	\$_____ /c.y.
Remove unsuitable soils dispose off-site and replace with import fill shot rock	\$_____ /c.y.
12" PE Storm Pipe installed	\$_____ /l.f.
24" PE Storm Pipe installed	\$_____ /l.f.
yard drain installed	\$_____ /ea.
catch basin installed	\$_____ /ea.
24" Headwall installed	\$_____ /ea.
4" PE Sanitary Pipe	\$_____ /l.f.
Asphalt	
A. Asphalt paving	\$_____ /ton
B. DGA	\$_____ /ton
C. Stone Aggregate	\$_____ /ton
Concrete	
A. 4" Thick Concrete Pavement Section	\$_____ / s.y.
B. 6" Thick Concrete Pavement Section	\$_____ / s.y.
C. Concrete curb and Gutter	\$_____ / l.f.

DIRECT MATERIAL PURCHASES:

Indicate on the lines below those materials to be purchased directly by the Owner with a Purchase Order to be issued by the Owner to the individual suppliers. The value of the direct Purchase Order cannot be less than \$5,000. Following the approval of bids, the Contractor shall formalize this list by completing and submit a Purchase Order Summary Form provided by the Architect. Listing the supplier below means the Contractor is acknowledging authorization from the Supplier to include the Supplier in this bid.

DIIRECT MATERIAL PURCHASES

A maximum of 25 POs will be acceptable with each bid. Do not add supplemental sheets for additional POs to this document.

The bidder shall submit the list of Purchase Orders within four (4) days of the bid.

SUPPLIER	PURCHASE ORDER DESCRIPTION	PURCHASE ORDER AMOUNT
1 _____		
2 _____		
3 _____		
4 _____		
5 _____		
6 _____		
7 _____		
8 _____		
9 _____		
10 _____		
11 _____		
12 _____		
13 _____		
14 _____		
15 _____		
16 _____		
17 _____		
18 _____		
19 _____		
20 _____		
21 _____		
22 _____		
23 _____		

SUPPLIER	PURCHASE ORDER DESCRIPTION	PURCHASE ORDER AMOUNT
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24 _____

25 _____

END OF FORM OF PROPOSAL