

INVITATION TO BID

HOPKINSVILLE SOLID WASTE AUTHORITY

Office of the Procurement Specialist
715 South Virginia Street
P. O. Box 707
Hopkinsville, Kentucky 42240

TITLE: STEEL & CONCRETE PROJECT REPAIR (PUSH WALL) FOR HOPKINSVILLE SOLID WASTE AUTHORITY

BID DOCUMENTS ENCLOSED

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IMPORTANT: PLEASE ADVISE THE OFFICE OF THE PROCUREMENT SPECIALIST IMMEDIATELY IN THE EVENT ANY OF THE ABOVE DOCUMENTS ARE NOT ENCLOSED.

INVITATION TO BID

HOPKINSVILLE SOLID WASTE AUTHORITY

Office of the Procurement Specialist
715 South Virginia Street
P.O. Box 707
Hopkinsville, KY 42240

The City of Hopkinsville will be accepting Sealed Bids addressed to the Procurement Specialist for the construction of:

Steel & Concrete Project (Push Wall) Project Repair for Hopkinsville Solid Waste Authority, Hopkinsville, KY

MANDATORY Pre-Bid meeting February 8, 2019 at 10:00 a.m. (CST) at the Hopkinsville Solid Waste Authority (HSWA) Office located at 5665 Mt. Zoar-Latham Road, Hopkinsville, KY 42240

Bids will be received by the Procurement Specialist until **2:00 p.m. (CST) on February 15, 2019**, at which time the bids will be opened and read aloud publicly at the Hopkinsville Solid Waste Authority Office at the above address. Bids may be brought to the bid opening or mailed or hand-delivered to the Procurement Specialist at the Hopkinsville Municipal Center, 715 South Virginia Street, P.O. Box 707, Hopkinsville, Kentucky 42240, allowing sufficient time for such mailing to reach this address prior to the scheduled closing time for receipt of bids.

The following pages contain the Invitation to Bid, General Conditions, Specifications and Detailed Specifications. The OWNER'S share will provide from current funds on hand.

HOPKINSVILLE SOLID WASTE AUTHORITY RESERVED THE RIGHT TO REJECT ANY AND ALL BIDS NOT PREPARED AND SUBMITTED IN ACCORDANCE WITH THE PROVISIONS OF THIS ADVERTISEMENT AND/OR THE SPECIFICATIONS LISTED IN THE BID PACKET

GENERAL CONDITIONS

1. **INSTRUCTIONS, SPECIFICATIONS AND FORMS:** Instructions, specifications and forms may be obtained in person or by mail from the Procurement Specialist, City of Hopkinsville, 715 South Virginia Street, P.O. Box 707, Hopkinsville, KY 42240. Telephone (270) 890-0230.

- (a) All bids are to be submitted on an in accordance with the attached Bid Form. The form must be signed and dated in the appropriate space.
- (b) Each bid must be submitted in a sealed envelope and clearly and prominently marked on the outside of the envelope with the following:

**SEALED BID – HSWA STEEL & CONCRETE PROJECT REPAIR (PUSH WALL)
Bid Number: SW 2019-180-418**

If forwarded by mail, the sealed envelope containing the proposal must be enclosed in another envelope marked “**SEALED BID – HSWA STEEL & CONCRETE PROJECT REPAIR (PUSH WALL) Bid Number: SW 2019-180-418**” and mailed to City of Hopkinsville, ATTN: Tommy Casey, Procurement Specialist, 715 South Virginia Street, P.O. Box 707, Hopkinsville, Kentucky, 42240, allowing sufficient time for such mailing to reach the address prior to the scheduled closing time for receipt of bids.

- (c) Additional information or clarifications of any of the instructions or information contained herein may be obtained for the Office of the Procurement Specialist.
- (d) Any bidder or bidders finding any discrepancy in or omission from the specification, in doubt as to their meaning, or believing that the specifications are discriminatory, shall notify the City Procurement Specialist in writing within five (5) days of the scheduled opening of the bids. Exceptions as taken in no way obligates Hopkinsville Solid Waste Authority (HSWA) to change the specifications, the City Procurement Specialist will notify all bidders in writing, of any interpretations made specifications or instructions.
- (e) HSWA will assume no responsibility for oral instructions or suggestions. All official correspondence in regard to the specifications should be directed to and will be issued by the City Procurement Specialist.
- (f) The successful bidder will be required to purchase a City of Hopkinsville vendor’s license prior to the official award of the bid.
- (g) Any bidder may withdraw his bid either in person or in writing at any time prior to the scheduled time for closing the receipt for bids. Withdrawals after the scheduled time for closing the receipt of bids will not be permitted.

2. AWARD OF CONTRACTS

(a) All bids will be judged on the basis of best buy to HSWA and compliance with the General Conditions and conformance with the specifications. HSWA reserves the right to reject any and all bids.

(b) Any other considerations or basis for judgment will be stated in the specifications

(c) The HSWA General Manager reserves the right to award contracts or place orders to a single source or divide awards and orders or enact such combination as shall, in his judgment, be in the best interest of HSWA.

3. DELIVERY

(a) All items connected with this construction shall be delivered F.O.B. destination and delivery costs and charges included in the bid.

4. COMPETITION

In order to assure fair competition and to permit determination of the best bid:

(a) The name of any manufacturer, trade name, or manufacturer or vendor catalog number mentioned in the specifications or Bid Form is to designate a standard of quality and type and for no other reason.

(b) Bids which show any omission, irregularity, alteration of forms, additions not called for, conditional or unconditional unresponsive bids, or bids obviously unbalanced may be rejected.

(c) All bids must be accompanied by such descriptive literature and documents as may be called for by the specifications or Bid Form.

(d) Specifications provided are based on HSWA needs and uses, estimated costs of operation and maintenance, and other significant and/or limiting factors to meet HSWA requirements and shall be consistent with HSWA policies. Minimum specifications and maximum specifications included, are not established arbitrarily to limit competition or to exclude otherwise competitive bidders.

(e) The Detailed Specifications are used to designate a standard of quality and type and for no other reason.

5. DISPUTES

In cases of disputes, as to whether or not an item or service quoted or delivered meets specifications, the decision of the City Procurement Specialist, or authorized representative, shall be final and binding on all parties. The City Procurement Specialist may request written recommendation of the general manager of HSWA using the item.

6. EXCEPTIONS

The submission of a bid shall be considered an agreement to all the terms, conditions and specifications provided herein and in the various bid documents, unless specifically noted otherwise in the space provided on the Bid Form.

7. BID BINDING

Unless otherwise specified, all formal bids submitted shall be irrevocable for sixty (60) calendar days.

8. UNIT PRICING

Unless clearly shown on the Bid Form that it is the intent of the bidder that a reduced total price is being offered on the basis of receiving an award of all items covered by the total, any totals should be the actual sum of the extension of unit price(s), extended price(s), and/or total price(s), unit prices will govern and the bid will be recalculated accordingly.

9. DELIVERY TIME

The bidder is to indicate on the Bid Form the approximate completion time, weather permitting, from date of signing contract.

10. WARRANTY

The Design Build building furnished in accordance with these specifications, shall be guaranteed free from defect in workmanship and materials.

11. DETERMINATION OF AWARD

Price.....	50
Conformance with Minimum Specifications.....	45
Local Vendor.....	05

TOTAL 100

GENERAL SPECIFICATIONS

1. The work described herein shall consist of furnishing and constructing a Steel & Concrete Project Repair (Push Wall) for Hopkinsville Solid Waste Authority. This includes:
 - (a) Building Permits and Site Review Fees are to be paid by the Contractor.
 - (b) Proof of Workers Compensation that meet the requirements of the state of Kentucky and proof of \$1,000,000.00 of General Liability Insurance are to be included in the Bid Packet.
 - (c) All materials furnished under this contract shall be of good quality and workmanship.
 - (d) The building specifications are to meet the 2005 Edition of the Kentucky Building Code and all Site and NFPA National Design Specification for Wood Construction (NDS) and comply with the appropriate NDS and Truss Plate Institute (TPI) standards. All wood members shall be treated lumber.

2. DELIVERY AND ERECTION

All related materials furnished by the successful bidder shall be delivered to and erected or assembled at the site specified. The contractor shall be responsible for the safe unloading and storage of all materials.

3. EXCEPTIONS

Major exceptions to these specifications or failure to submit requested information may be considered cause for rejection of the bid.

DETAILED SPECIFICATIONS

The following are minimum specifications desired by HSWA.

BIDDER SPECIFICATIONS

Bidder is requested to indicate either by writing "Comply" or "Exception" whether his/her product meets the minimum specifications as listed on this opposite side. If "Exception" is written, please indicate in the space provided the deviation.

SUMMARY OF WORK, GUARANTEE AND CONTRACTOR EXPERIENCE

1. The contractor shall furnish all labor, material, equipment, and supervision for completed construction of the Steel & Concrete Project Repair (Push Wall). The contractor shall provide complete construction site drawings.

2. The contractor shall provide a one (1) year guarantee on the Steel & Concrete Project Repair (Push Wall).

3. The Contractor shall have a minimum experience of completing at least three (3) similar Projects. Contractor shall include name, address, and telephone numbers of other owners of the same or similarly constructed building, supplied and constructed by his/her firm.

DESIGN AND MATERIAL REQUIREMENTS

ACKNOWLEDGEMENT OF RECEIPT OF BID PACKET

STEEL & CONCRETE PROJECT REPAIR (PUSH WALL) FOR
HOPKINSVILLE SOLID WASTE AUTHORITY

BID NUMBER SW 2019-180-418

PROCUREMENT SPECIALIST
HOPKINSVILLE, KENTUCKY

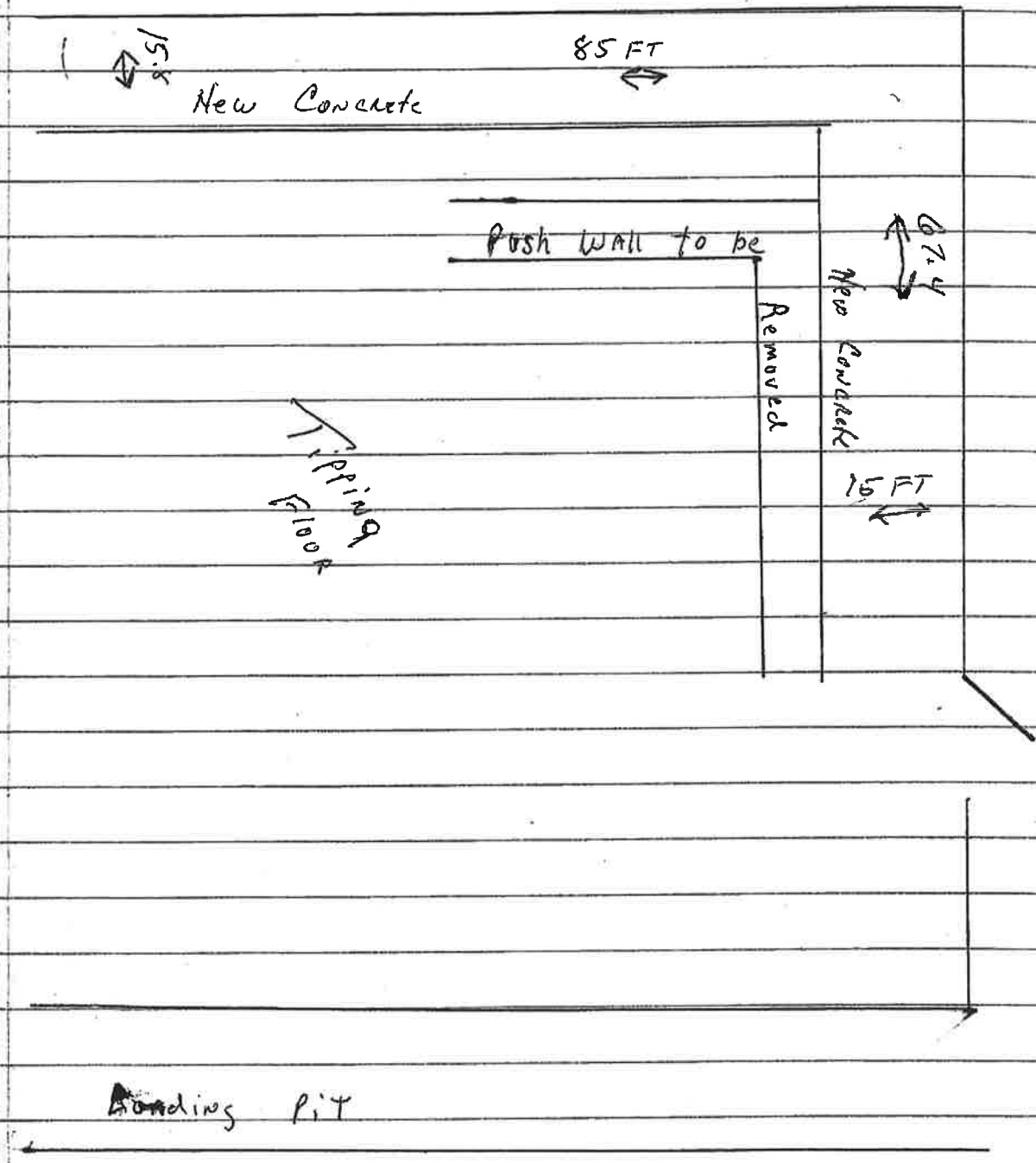
I HEREBY ACKNOWLEDGE RECEIPT OF THE BID PACKET FOR THE STEEL & CONCRETE PROJECT REPAIR (PUSH WALL) FOR HOPKINSVILLE SOLID WASTE AUTHORITY. MY COMPANY INTENDS TO BID ON OR BEFORE 10:00 A.M. (CST) ON FRIDAY, FEBRUARY 15, 2019 ON THE PROJECT AS SPECIFIED IN THE PACKET RECEIVED.

COMPANY NAME

COMPANY AUTHORIZED SIGNATURE

PRINT NAME

DATE



BID FORM

Company Name _____

Authorized Representative _____

Address _____

Phone _____ Fax _____ Email _____

DESCRIPTION

BIDDER DESCRIPTION COST

Steel Wall Design and Labor Repair
(Push Wall)

Concrete Work Design, Demolition and
Labor Repair (Push Wall)

Estimated Completion Time

TOTAL COST

I, the undersigned do hereby certify that I am a duly authorized representative of

_____ located at _____

and I have carefully examined the Instructions, Specifications, and Bid Form and agree to all terms and conditions as set forth in them.

Signature _____ Title _____

Print Name _____ Date _____

Acknowledged before me this _____ day of _____, 2019.

NOTARY PUBLIC ID#: _____

My Commission Expires: _____